
Marlatt Consulting

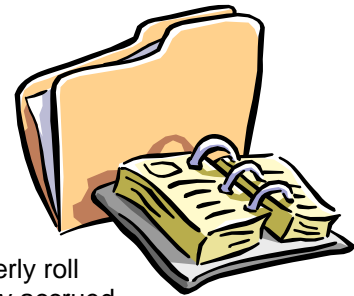
SAGE MAS90/MAS200 ERP v 4.1 or earlier

Printing 1099s for 2008?

Do you still need to purge 2007 data?

Once you have completed 1099s for the year, you must purge that data to properly roll the 1099 Calendar Year over to the following year, where data may have already accrued.

Many users do not purge the data immediately, in case they need to reprint a 1099 for a vendor. If so, you may still need to manually purge the 2007 data in order to roll the 1099 Calendar Year over to 2008.



To confirm your current 1099 Calendar Year:

- Go to MAS90 > Accounts Payable > Setup > Accounts Payable Options to verify your "Default 1099 Calendar Year" date.

Current Fiscal Year	2008
Current Period	10
1099 Calendar Year	2007

>>> DO NOT CHANGE THE YEAR ON THIS SCREEN<<<

If your 1099 Calendar Year is set at 2007:

- Preview the current 1099 data in Accounts Payable > Reports > Form 1099 Printing.
- After previewing 1099s you will be prompted as follows:
 - In version 4.1 and prior to "Clear all 1099 Payments?"
 - In version 4.2 with "Do you want to increment the Default 1099 Calendar Year in the Accounts Payable Options window to the next calendar year?"

NOTE: As of v 4.2 you no longer have to purge your 1099 data, you can set to retain as many years as desired.

- Answer YES to purge/increment the old data and roll your 1099 Calendar Year to the next year.
- Verify your vendors' setup, and review data for reasonableness routinely.

Years to Retain 1099 Payment History	20
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If your 1099 Calendar Year is correctly set at 2008:

- Verify your vendors' setup, and review data for reasonableness routinely.

If your 1099 Calendar Year is set to 2006 or prior:

- Please call us for a correction plan.



HINT: With the Lookup Engine, you can quickly review your vendors' 1099 setup for missing or incorrect data.

NOTE: Watch the Default Box Code, as MAS90 will default back to Box 1 (Rents) when you change the Vendor Type (Business or Individual).

If you have any questions regarding the above information, refer to your MAS90 Help or call Marlatt Consulting for assistance.