
Marlatt Consulting

Have we shipped to that location before?

If you use multiple **Ship-To address codes** for customers, we want to remind you that you have the ability to search invoice history.....by a Ship-To code!

- Go to Customer Maintenance or Inquiry and enter a Customer Code
- Choose the HISTORY tab
- Click on the INVOICE HIST button, located in the lower right portion of the screen
- Click on the BINOCULARS button
- Enter the SHIP-TO code where indicated, and click OK to see a list of invoices shipped to that location

Please Remember: You can double-click on any Invoice from the INVOICE HIST button to view it in detail.

Please Note: If you are not able to recall Ship-To information, go to Sales Order > Setup > Sales Order Options > History Tab > and select the "Retain Ship-To Detail in Customer Sales History" option to start retaining this information.

Tip Version: This MAS90/MAS200 tip was tested in version 3.51.

**If you have any questions regarding the above information,
consult your MAS90 manual or call Marlatt Consulting for assistance.**